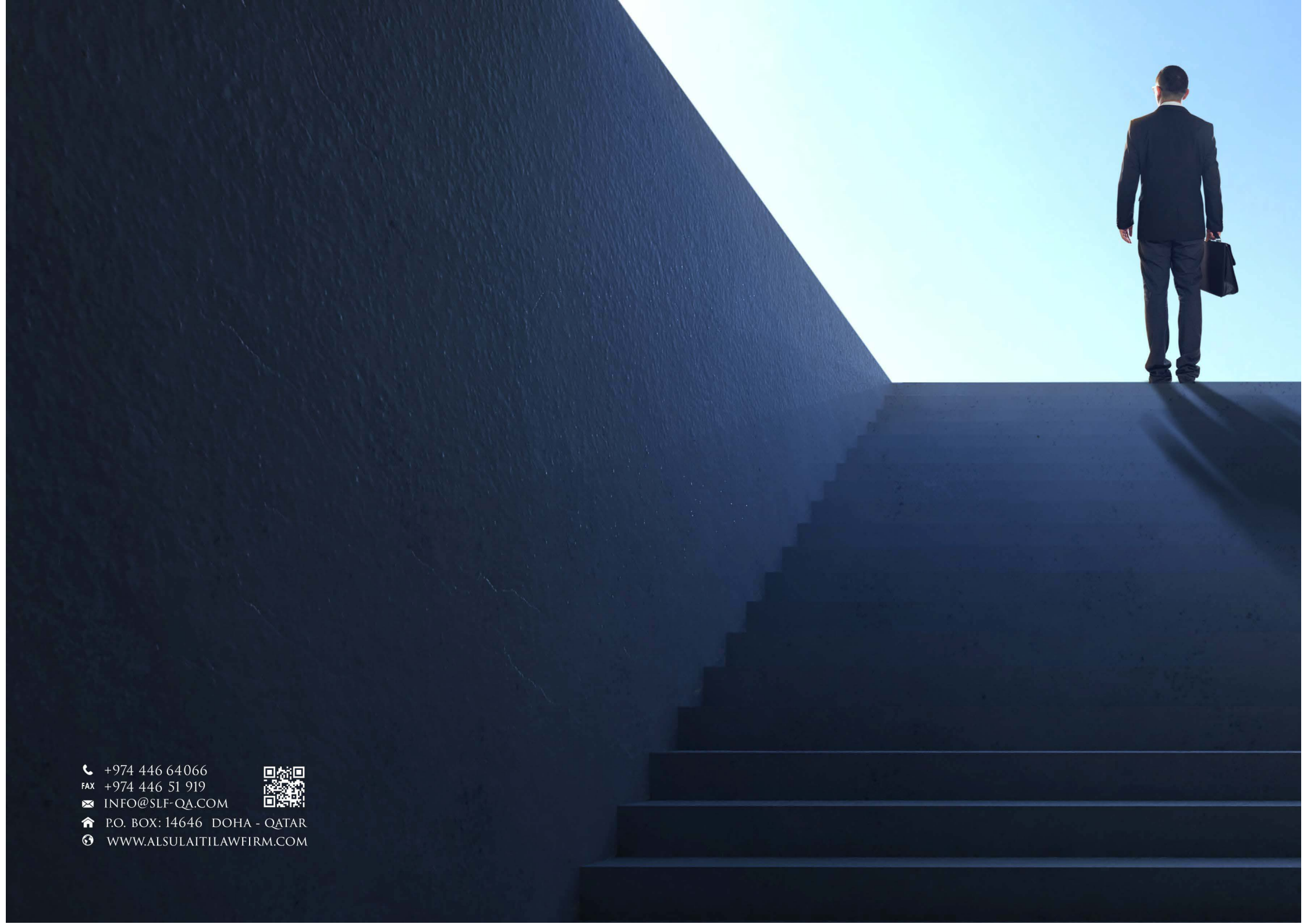


AL SULAITI LAW FIRM

السليطي للمحاماة والاستشارات القانونية



**Powered by
Quality and Excellence**
The lawyers of the future are here



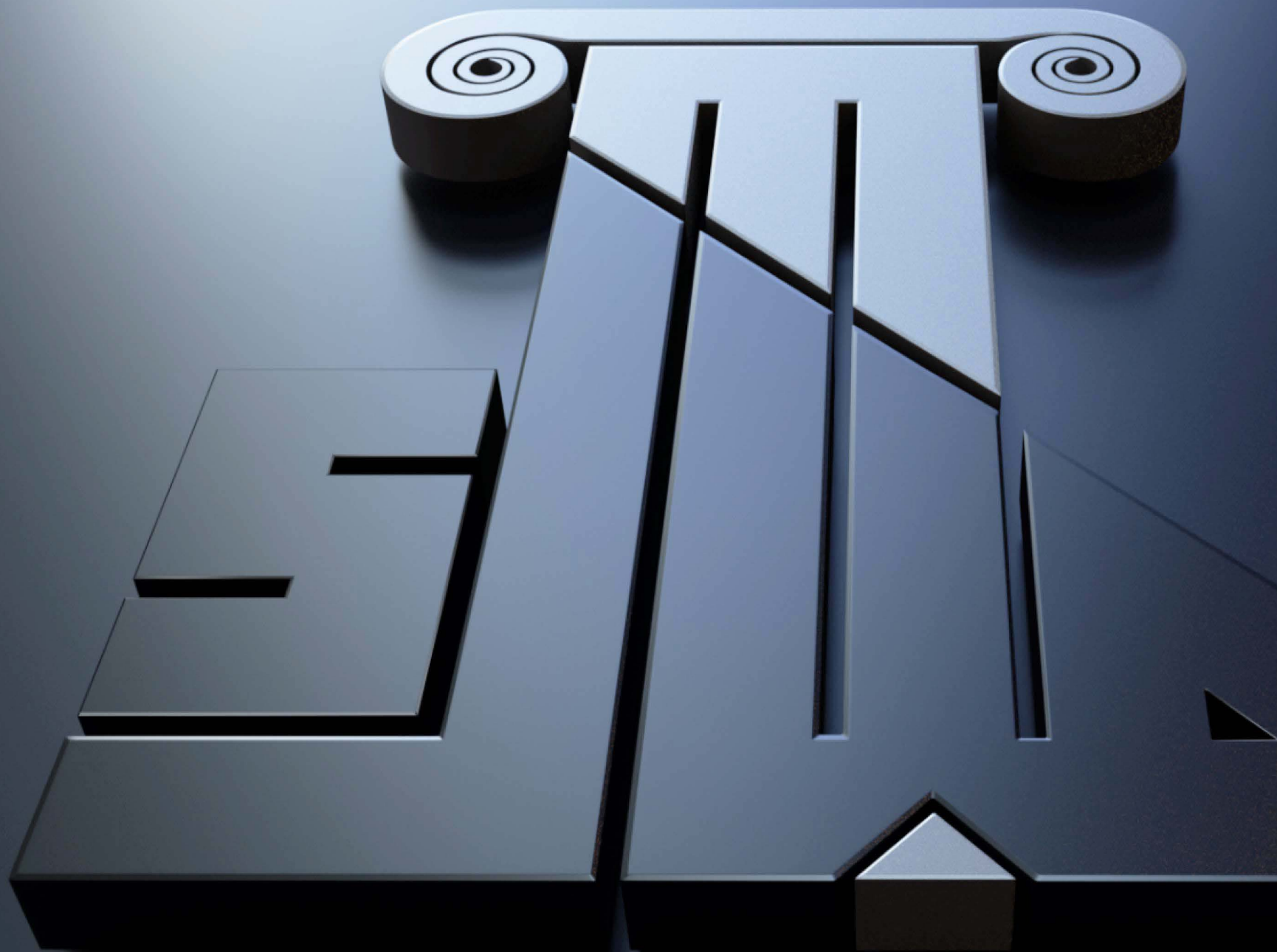
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FOREWORD FROM CHAIRMAN

If you are reading this brochure you are probably wondering why Al Sulaiti Law Firm would be a good place to start your career in law. As a potential trainee your choice of firm will be one of the most important decisions of your career. So, the aim of this brochure is to introduce ourselves and give you an idea of what you can expect from Al Sulaiti Law Firm in terms of training, development and future opportunities. We hope that you will also get a flavour of what we're like as a firm, the things that matter to us, what it's like to work in one of our offices, and what kind of people we are.

Our aim is to be an altogether better choice for someone at the beginning of their legal career. We know that starting a new career can be exciting and daunting at the same time and we realise that people aren't always sure what path to take. That's why we offer a distinct and supportive training programme that gives our trainees the opportunity to work in diverse areas of the firm and experience a wide range of contentious and non-contentious work. One of the key themes throughout this brochure is the importance we place on working together. That's because teamwork, and the vital connections we make throughout our business, are what continue to help us develop into better lawyers and enable us to provide an altogether better service to our clients.



ABOUT US

“A Qatari law firm with a regional reach and a global outlook”

Al Sulaiti Law Firm is one of the largest law firms in the region with offices across 17 countries. Established in 2002 by Mr. Mubarak bin Abdullah Al-Sulaiti, we are a full-service renowned law firm combining knowledge, experience and expertise to ensure our clients have access to the best legal solutions, cutting-edge legal services and solutions to local, national and international clients. With more than eighteen years of experience, Al Sulaiti Law Firm has fast become one of the most prominent and reputable law firms in Qatar.

Our capable team is combined of regional and western qualifications and in-depth knowledge of government institutions, local laws, regulations and their application, together with technical and legal expertise and best practice. Our team is comprised of lawyers that speak both English and Arabic in addition to French and Italian and we are placed to navigate our clients through all their requirements.

Al-Sulaiti Law Firm provides its services to link the gap between international legal systems and local legal systems either at the local or regional levels. The firm's main specialty is Middle East and North African laws; it is operating through its qualified lawyers from different legal systems to ensure that it provides clients with the most sufficient legal service not only in the State of Qatar but also across the MENA region. We have professional bonds with law firms in Italy, France, USA, Kuwait, Lebanon, Egypt, South Africa, Turkey and India. Our global outreach enables us to provide the finest legal services to our clients.

AL SULAITI LAW FIRM

السليطي للمحاماة والاستشارات القانونية





We specialize in sectors that include:

- Civil & Criminal Litigation**
- Alternative Dispute Resolution**
- Corporate and Commercial Law**
- Mergers and Acquisition**
- Private Equity**
- Real Estate and Construction**
- Environmental Law**
- International Trade Law**
- Intellectual Property**
- Financial Fraud**
- Employment and Immigration Law**
- Taxation**
- Environmental Law**



5
Branches



17
Countries



+50
Lawyers



+20
Partners



**+75
People**



**Al Sulaiti Law Firm
has been named the Law Firm of the Year
for 2 consecutive years, 2018 and 2019 in the LexisNexis Law Awards**

WHY WORK WITH US?

As a purpose-led organization, we are proud of our culture and the values that guide our behavior.

Our purpose:

Our goal is to maintain a sustainable relationship with our clients and to exceed their expectations. Our core aim is to deliver outstanding, professional and trustworthy services. Strengthening our relationships with our clients is a core part of our development; keeping our clients at the center of all that we accomplish is very important to us.



A Global Outlook

We mirror our clients' operations and are early movers into key hubs for international commerce. In addition to global advice, we also provide specific advice in areas requiring a high degree of innovation and sophistication.



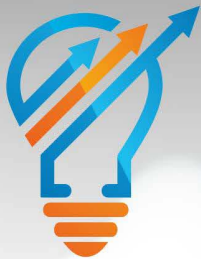
Quality in Providing Legal Services

As part of our true independent character, in matters involving foreign jurisdictions, we select firms and lawyers that are recognized to be the best in the respective field of law and are best suited to Client's needs. "At Al Sulaiti Law Firm, we are always committed to provide the top-class legal service to all our esteemed clients."



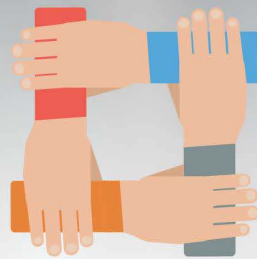
Diversity

Our clients come to us for the finest legal advice and service. We provide that service by bringing to our firm the best and most diverse talent and working to build and sustain an inclusive community – one in which our diverse group of lawyers can grow, thrive and work as a single team, weaving together the power of the many different perspectives and experiences they bring.



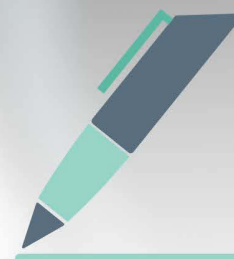
Innovative

We are innovative and creative problem-solvers, providing an enhanced client and employee experience by not being bound by custom or convention.



A Commitment to Clients

We use our knowledge and experience to steer clients through the diverse commercial challenges they face.



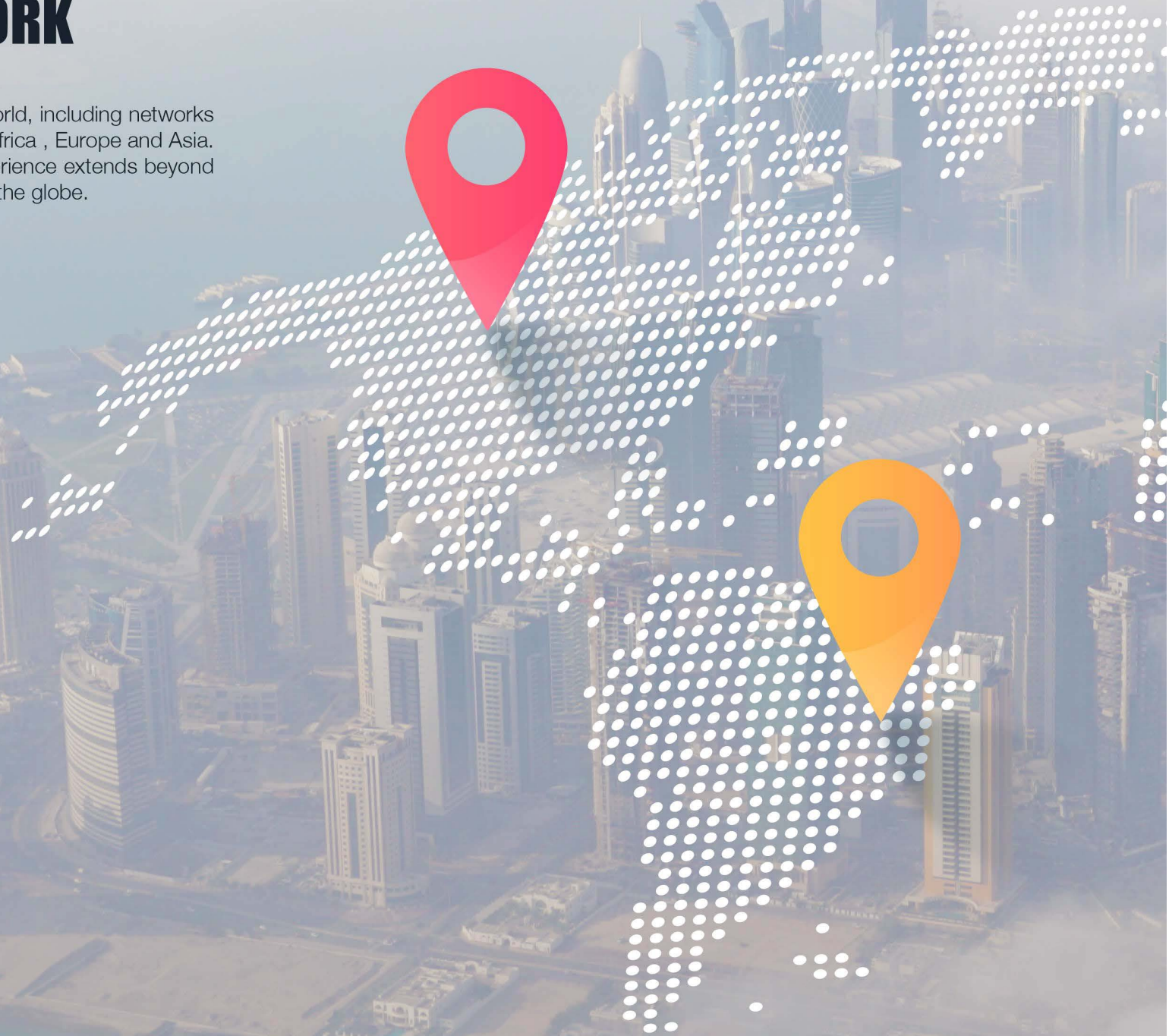
A comprehensive practice

Our capability now covers every facet of the local and international corporate and commercial markets.

OUR GLOBAL NETWORK

Al Sulaiti Law Firm

has an expanded global network around the world, including networks in the Middle East, North and South America, Africa , Europe and Asia. Our reputation for excellence and regional experience extends beyond our network of offices and connections around the globe.









HIGH QUALITY LEGAL SERVICES

- **Legal services that do not include disputes (International)**

We provide legal services that do not include dispute for our local and international clients. Such services such as without limitation the procedures of establishing companies and providing legal consultancies in the corporate governance as well as drafting and reviewing contracts and finally we provide mediation services.

- **Legal services that include judicial disputes**

These services include litigation and arbitration proceedings and consultations which are conducted by a multi-national team of legal advisors and lawyers.

EXPERTISE AREAS

A Seamless Approach to Legal Services

ARBITRATION

LITIGATION

INTELLECTUAL PROPERTY

TAX

CORPORATE

CRIMINAL LAW

EMPLOYMENT & IMMIGRATION CIVIL LAW

ENERGY AND INFRASTRUCTURE

REAL ESTATE AND CONSTRUCTION

DISPUTE RESOLUTION

WHO WE'RE LOOKING FOR?

There is no such thing as a typical Al Sulaiti Law Firm trainee or intern. We recruit people from different nationalities and cultural backgrounds. Even so, there are a few key qualities we always look for.

Intelligence and academic excellence are essential.

Your interest in us suggests you have the ambition, drive and determination to become a successful lawyer.

Next, the way you think is crucial.

You'll enjoy the intellectual challenge of analysing how the law works and being creative in how you interpret it. Your clients will come to depend on your lateral thinking, your focus on detail and your ability to resolve complex issues or structure international transactions.

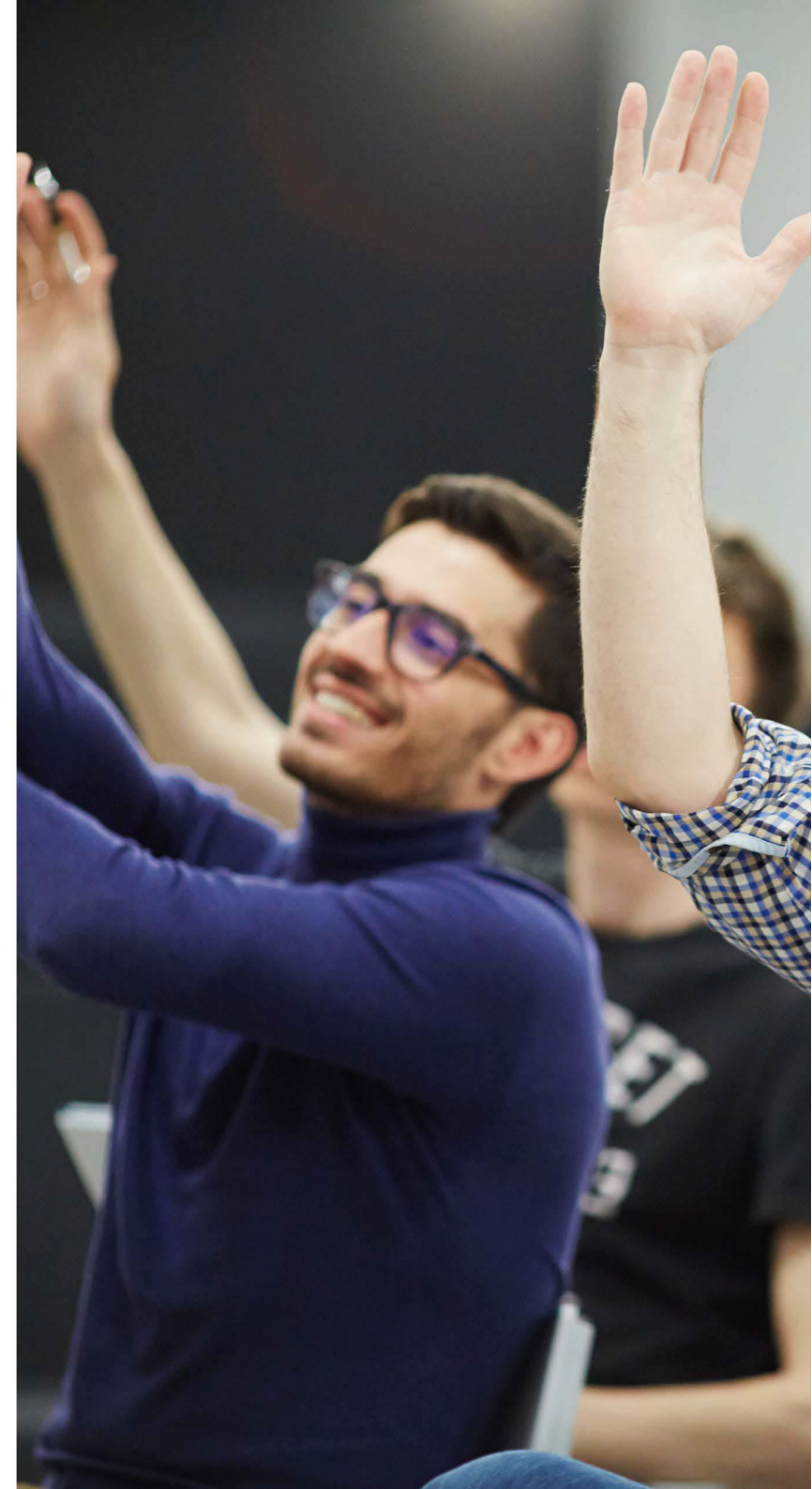
You're a team player,

on whom colleagues can rely to perform tasks accurately, efficiently and on time. Integrity is vital too. Not only to maintain your clients' and colleagues' trust, but to uphold our reputation. In other words, your professional standards have to be beyond question.

You won't be afraid of hard work,

as you'll be working for a leading local law firm with a global reach where the client always comes first. You're expected to ask questions about your work or seek feedback on your performance—that's why we have an informal open-door policy.

If you're up for the challenge, then this is the place to be.





Internship Programme

The purpose of our Internship Programme is to give you a real insight into our work, people and culture, so that you can decide if Al Sulaiti Law Firm is right for you. You will experience what working in a law firm is really like, working alongside our talented legal professionals and trainees on real cases for international and local companies and institutions.

Our internship programmes are designed to provide students and graduates with an opportunity to work on real tasks and assignments in order to gain practical experience. With our Legal internships, we aim to foster an environment of learning, growth and development, by having our interns involved in more than just the day-to-day operations of the Firm.

You will have the opportunity to:

- Attend meetings/negotiations and conferences with clients and consultants.
- Attend court hearings representing Al Sulaiti Law Firm.
- Assist in preparing cases for trial.
- Attend Staff meetings.
- Draft documents/contracts.
- Use the firm's legal database platform to prepare legal and case research.
- Attend workshops organized by the firm.
- Participate in seminars with other members of the firm.
- The chance to earn a scholarship to continue studies abroad.
- Your own office with all resources to complete the trainee/internship programme.
- Build together a challenging yet rewarding experience
- Work & learn from the brightest and finest in the industry
- Have clarity regarding your career choices
- Tailor your soft skills such as interpersonal, organizational and critical thinking

The work will be challenging and interesting and you will also get to enjoy an active social life.

Training Programme

Al Sulaiti's trainee Lawyer Programme is designed with a primary focus to acquire, incubate and develop local national talent until qualification. Ideally, candidates are then placed as Associates within their specialized practice area upon qualification within their respective local jurisdiction. The training period falls between 1 – 3 years, depending on the jurisdiction. Having a smaller intake of Trainee Lawyers than international law firms gives Trainees the opportunity to stand out, have more access to Partners and ensure better quality of work. This way, their presence around the office is felt, and they become part of the team.

Our trainee programme is one of the best in Qatar. Our commitment to our trainees is to provide them with the training and opportunities they need to become a successful lawyer. Our programme is designed to help you make the transition from law student to qualified lawyer and to provide you with the knowledge, skills and expertise that our clients demand. As a trainee lawyer in Al Sulaiti Law Firm, you will have the opportunity to develop your expertise working alongside some of Qatar's leading lawyers acting for international companies and financial institutions doing business in and through Qatar. We will help you develop the skills required to provide our clients with exemplary service, enhance your knowledge of the law and introduce you to new and innovative areas of practice. During your two-year training programme, you will work in a number of different departments and will gain invaluable experience working with senior consultants and associates who will provide mentoring and support.

HOW TO JOIN US?

All applications can be submitted online or in person at any career fair that the firm takes part in or through our website. If applying for a training or internship programme you would have, if successful, an assessment day which consists of a range of different elements designed to test your suitability and skills.

Trainee Lawyers and Interns at Al Sulaiti Law Firm are recruited on a rolling basis throughout the year. While direct applications and recommendations by Senior Legal Consultants are quite common, we have a number of universities that recommend prospective candidates to us. Candidates can also apply to be a Trainee Lawyer while they are already doing an internship with the Firm as well as through our website throughout the year when positions are available.

Our selection criteria is based on one thing: You. Amongst other elements, we want people to prove you have the following:

- Good communication skills and interpersonal skills.
- The ability to work as part of a team.
- Legal awareness and a genuine interest in the business world.
- Motivation, drive, commitment to work hard and an appetite for life!

You can find the training/internship application available on our website or request it from our recruitment team at: career@slf-qa.com

Applicants should either submit their application on our website or email it to: career@slf-qa.com

Our Selection Process

INTERSHIP PROGRAMME



WE'VE DESIGNED OUR APPLICATION PROCESS TO ENSURE THAT YOU KNOW THE OUTCOME IN THE SHORTEST TIME

Internship or Training Contract Offer

INTERSHIP PROGRAMME



