

AL SULAITI LAW FIRM  
السليطي للمحاماة والاستشارات القانونية



# AL SULAITI LAW FIRM TRAINING PROGRAMME



## Welcome to Al Sulaiti Law Firm

### A Message from the Chairman, Mr. Mubarak Bin Abdullah Al Sulaiti

Our Firm beginnings in Doha in 2002 and subsequent global expansion instilled a commitment to excellence, a confidence and ambitious spirit that are now fundamental to our key values.

Today, after 16 years of practice we are defined by our values, global networks, local-market knowledge and client satisfaction.

Our core aim is to deliver outstanding, professional and trustworthy services.

Strengthening our relationships with our clients is a core part of our development keeping you at the center of all that we accomplish is very important to us.

Our strong presence in key markets locally and worldwide has produced deep expertise that powers meaningful solutions for leading clients.

Al Sulaiti Law Firm is a reliable firm for our clients who trust us with their day – to – day issues as well as their most sensitive matters.

We intend to continue and to accelerate our strategy through employing the best candidates out there hence, making us the top leading firm in Qatar with a regional reach and global outlook.

**Mubarak Bin Abdullah Al Sulaiti**  
**Chairman**

# Why Choose Al Sulaiti Law Firm



## Diverse Practice

Al Sulaiti Law Firm has a diverse practice that includes Investment and sports law in addition to Arbitration and Mediation. Our multinational and multilingual group of legal consultants and advocates allows our Firm to bridge the gap between our clients' languages and legal cultures and their local legal needs. The Firm services prominent international corporations and organizations.

Our firm, known to be one of the very most diverse firms in Qatar, has lawyers from around the globe, including France, Italy, Spain, Egypt, Syria and the USA. We aim to maintain a legal practice with expertise in Qatari and global practice areas and able to cater to clients in the language of their preference. The firm has lawyers that speak French, Italian, English, Spanish and Arabic.

Furthermore, we are a firm with a regional reach and a global outlook. The firm has a fully owned established branch in Egypt and partnerships in Turkey, South Africa, India, Kuwait, Lebanon, and Italy. We are continually looking to broaden our International network.

## We offer clients legal service in 8 Core Practice Areas Including



**Real Estate &  
Construction Law**



**Commercial Law**



**Arbitration**



**Intellectual Property Law**



**Employment Law**



**Sports Law**



**Criminal Law**



**Civil law**



## Hands on Experience

We dedicate our time and effort to training our staff and trainees to keep them up to date with the dynamic market. We use techniques that allow our trainees and staff to experience an innovative firm culture.

We encourage our trainees to become more involved in the structure of their training program and gain experience in as many practice areas as possible. This way, we are paving the way for them to make an informed choice upon qualification to which practice area they wish to specialise.

Not only do we train our trainees to become more familiar with the legal practices but also we highly emphasize on language skills. We encourage the national language of Qatar, Arabic yet, we also put great effort on the second language during the trainee program.

A dedicated team from Al Sulaiti Law Firm will meet with the trainees on a regular basis and discuss with them their progress. Not only, do we provide support for our trainees during the programme, yet we constantly follow up with them after their training has been completed.





## Our Commitment to Global Corporate Social Responsibility

Our responsibilities towards the rule of law and the legal profession enrich our corporate responsibilities.

There is always a strong willingness and inspiration to improve, accept and encourage positive changes in our firm.

Al Sulaiti Law firm is involved in the development of the Community, Education and the Environment.

Giving back to our community is a vital part of what we do. The community we are part of, work in and live in is also part of our responsibilities.

Al Sulaiti Law Firm is also the first and only firm that has joined the United Nations Global Compact Organization in Qatar. By joining our firm, you will get the chance to be a part of our CSR vision.



**CORPORATE  
SOCIAL  
RESPONSIBILITY**







## **Advance the Legal Profession**

“Based upon our keen interest to advance the legal profession, we are committed and dedicated, to accept, annually as many law trainees as possible from law schools in Qatar and abroad to be a part of the Al Sulaiti Law Firm Trainee Programme ”

We want our trainees to feel comfortable when at Al Sulaiti Law Firm and to this we have allocated special offices for the trainees equipped with all the necessary resources for them.

Furthermore, we strive to let the trainees to acquire first-hand knowledge of the legal profession and to let them experience the profession by attending meetings for amicable dispute settlements among litigants and allowing them to prepare various contracts. We also provide them with assistance in the preparation of case summons and defense memorandums in various and diverse cases.



Our trainees also get the chance to attend hearings at the Public Prosecution and Ministries with the aim of allowing them use the knowledge acquired from University in practical cases and issues.

Moreover, we care about enhancing the trainee's knowledge in technology by getting them involved in the software and technical applications, used at the firm to facilitate their follow-up and management of cases at any time and from anywhere, enabling them to manage their own offices in the future.

The reason Al Sulait Law Firm, accepts a larger than usual number of trainees annually and dedicates a team to support the trainee program, is that we not only accept students sent by law colleges but we accept fresh graduates that would like to develop their legal career. We support our trainees by providing them with scholarships abroad, at our own expense, to attend training courses and master foreign languages for their excellence in the legal profession; therefore, we are proud that many of them have preferred to continue working in our firm up until now.







I am very proud of acquiring my training years at Al Sulaiti Law Firm

**“ There were few law firms engaged with Qatar University in professional training at a time in which I needed to understand the legal profession in Qatar and see how the law is enforced in practice. Thus, Al Sulaiti Law Firm was most renowned among university students at that time ”**

At Al Sulaiti Law Firm I practiced the reality of many laws, such as the code of civil procedure, and Code of Criminal Procedure. Then I was introduced to new laws, such as the law on Foreign Expatriates. Al Sulaiti Law Firm taught me the particular details relating to the legal profession. Since its inception, the training was always both theoretical and practical; moreover, it has not only been limited to the legal work, but also included the administrative procedures. The firm seeks to provide the graduates with exhaustive knowledge and excellence in the legal profession.

Mr. Mubarak Al Sulaiti has worked very hard to create a successful and recognized name for the firm by not only satisfying clients but also giving back to the community.

Al Sulaiti Law Firm has done so much for us after graduation. In the beginning, it accepted us as lawyers in training for two years and set a training programme so that we could learn and benefit from our time at the firm as much as possible.



My Legal Training Experience at Al Sulaiti Law Firm

**“ There were as few as three law firms that volunteered to train students at the time I was applying for the training programme. Why did I choose Al Sulaiti Law Firm? I had the option to either receive my training from a private or public institution, yet I chose to go with Al Sulaiti Law Firm, knowing that I will be receiving the real experience required in the legal profession. The Training programme at Al Sulaiti Law Firm, allowed me, as a trainee to better pave my future focus plan and desired practice areas ”**

Given the work environment, moral support, and encouragement that is given to us by the team at the firm throughout the programme, made the experience more interesting. Another reason that made me choose Al Sulaiti Law Firm, was that it is known as a well-reputed firm in Qatar and globally offering quality service to its clients. In fact, the firm gave us the support we needed when we first began our training in the legal profession, it offered us all that we needed as new graduates and associate lawyers in terms of qualification and training.

We, trainees were considered an integral part of the firm. The firm involved us in all legal matters, management and client related issues relative to our training. We also developed other skills such as public and interpersonal relations skills.



## **The Firm Developed my Professional Legal Knowledge**

**“ I had many reasons for choosing Al Sulaiti Law Firm to complete my training years, first was it is known as the most prominent law firm in Qatar. It was very important for me to choose a law firm where the firm will be capable to offer me copious knowledge of the legal profession to assist me to determine what practice areas I will focus on in the legal profession. I joined the firm as part of an academic curriculum requirement from my university, yet to me it was more of a prestigious experience, getting the chance to witness the work environment of one of the most well reputed firms in Qatar ”**

During my training period at Al Sulaiti Law firm, I managed to see the difference between theory and practice, for I had the chance to practice and apply my legal knowledge rather than constricting to administrative office work. I also managed to develop and strengthen my skills, such as legal writing and communication skills.

Throughout the training period, the team members of Al Sulaiti Law Firm stressed on the importance of females in the legal profession. As a female, I was motivated and advised from upper management members about how I am encouraging young female nationals to follow my path. I also, realized how, Qatar lacks national lawyers and to that Mr. Mubarak Al Sulaiti has been working on the past few years, is to encourage young national graduates to choose law as their profession.

I am currently an associate at Al Sulaiti Law Firm. It was my first choice. To be able to work alongside Mr. Mubarak Al Sulaiti and the top lawyers in the industry who understand the intricacies of their field is an invaluable learning experience. I am very excited to start my legal career at Al Sulaiti Law Firm and look forward to developing professionally and personally with it.



## **Al Sulaiti Law Firm Paved the Way to my Legal Career**

**“ I came to Al Sulaiti Law Firm, not really sure that the legal profession is what I want, yet with the guidance and support of Al Sulaiti Law Firm, I now am positive that I want to continue my professional career practicing Law ”**

For the theoretical part of the training at Al Sulaiti Law Firm, it included strategically reviewing various cases, in terms of merits and laws; the programme enabled me to better understand the course of proceedings from filling complaints to the issuance of judgments. As for the practical part of the training, I attended court hearings, which allowed me to live the full on experience in terms of pleading before the court.





**“ The university nominated several entities, including Al Sulait Law Firm for the training programme. However, due to its excellent performance, its effective role in the students’ working life, its role in the moot court and legal clinic, and its role in developing the skills required for any law practitioner – I chose Al Sulaiti Law firm ”**

The firm offers students theoretical and practical training simultaneously through attending court hearings and allowing them access to the defense statements, which earns them practical skills.



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# Training Programme at Al Sulaiti Law Firm



## You will have the opportunity to

- *Attend meetings/negotiations and conferences with clients and consultants*
- *Attend court hearings representing Al Sulaiti Law Firm*
- *Assist in preparing cases for trial*
- *Attend staff meetings*
- *Draft documents/contracts*
- *Use the firm's legal database to prepare legal and case research*
- *Attend workshops organized by the firm*
- *Participate in seminars with other members of the firm*
- *The chance to earn a scholarship to continue studies abroad*
- *Your own office with all the resources needed to complete the trainee programme*

We welcome applications from local and global law students, who combine excellent academic results with strong communication and practical problem solving skills. Law Graduates from variety of backgrounds who see themselves as a fresh thinker and have an international or local outlook, are welcome to apply to the Al Sulaiti Law Firm trainee programme.

## How to apply

Complete the trainee programme application available on our website  
[www.alsulaitilawfirm.com](http://www.alsulaitilawfirm.com)  
Applicants can also send their CV to the following email  
[careers@slf-qa.com](mailto:careers@slf-qa.com)

 +974 446 64066  
 +974 446 51 919  
 [INFO@SLF-QA.COM](mailto:INFO@SLF-QA.COM)  
 P.O. BOX: 14646 DOHA - QATAR  
 [WWW.ALSULAITILAWFIRM.COM](http://WWW.ALSULAITILAWFIRM.COM)